الجامعة الإسلامية العالمية ماليزيا
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA
يونيۏرسيتي إسلام أنتارابڠسا مليسيا
Garden of Knowledge and Virtue

OFFICE OF THE DEPUTY CAMPUS DIRECTOR
(STUDENT DEVELOPMENT & SUPPORT SERVICES)

APPROVAL FOR BANNER / BUNTING / POSTER
(For student's programme only)

SECTION A : DETAILS OF APPLICANT

Name of the Programme :

_____

Organizer (Club / Society) :   Date of the Programme :

_____   _____

Name of student-in-charge :   Matric No. :   Kulliyyah :

_____   _____   _____

Position Held :   Contact No. :   Signature & Date :

_____   _____   _____

SECTION B : LOCATION (PLEASE TICK AND STATE SPECIFIC AREA)

Main Entrance	☐ _____	Masjid SHAS	☐ _____
Office of the Campus Director	☐ _____	Mahallah	☐ _____
One Stop Student Centre	☐ _____	Sports Complex	☐ _____
Kulliyyah	☐ _____	Others :	☐ _____

SECTION C : ACKNOWLEDGEMENT

CHECKLIST	YES	NO
Contents		
Grammar		

Checked by Officer-in-charge / Advisor

Signature : _____

Name & Stamp : _____

SECTION D : APPROVAL BY RELEVANT AUTHORITY

CHECKLIST	YES	NO
Size		
Approval Letter attached		
Sample of Banner attached		

Checked by Officer-in-charge / Advisor

Remarks : _____

Duration Approve From _____ To _____

Signature/Stamp Date : _____

GUIDELINES FOR THE ORGANISER :

a) Fill up the form accordingly and attach approval letter & propose banner / poster with its wordings.
b) Do not use any materials that might damage the notice boards, walls, poles, glass walls when you paste the posters
c) The advisor / students are advised to check the grammar with the Centre for Language and Pre-University Academic Development (CELPAD).
d) Take down posters / advertisements / flyers / banners not later than five days after the programme.