
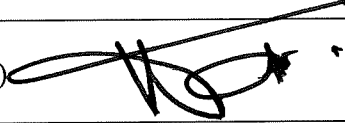


APPOINTMENT OF PRINCIPAL AND FELLOW

Prepared By:	Approved By:
(Signature) 	(Signature) 
Name: Mohd Sufie bin Abdul Razak	Name: Hasanul Basri bin Abdullah
Position: Senior Assistant Director Office of the Deputy Dean Student Development & Community Engagement	Position: Dean Centre for Foundation Studies, IIUM
Date: 15 th April 2025	Date: 15 th April 2025

1.0 OBJECTIVE

Managing the process of appointment of principal and fellow at the Centre for Foundation Studies, IIUM.

2.0 SCOPE

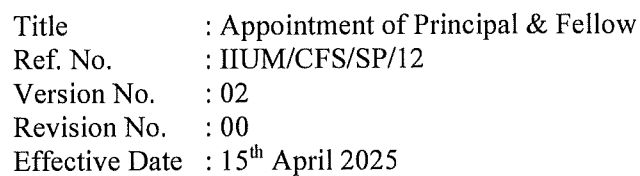
This procedure applies to new appointment of principal and fellow.

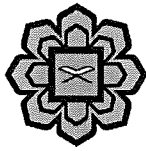
3.0 ACCOUNTABILITY

- 3.1 Office of The Deputy Dean, Student Development and Community Engagement
- 3.2 Principal of Mahallah

4.0 ABBREVIATION (If any)

- 4.1 CFS Centre for Foundation Studies
- 4.2 AD Assistant Director
- 4.3 DDS DCE Deputy Dean (Student Development and Community Engagement)
- 4.4 AHM Assistant Hostel Manager
- 4.5 SDA Student Development Affairs
- 4.6 AAO Assistant Administrative Officer
- 4.7 Principal Principal of Mahallah
- 4.8 POI Panel of Interviewer
- 4.9 T&C Terms and conditions





7.0 PROCESS FLOW

