**PROPOSAL FOR SENATE ENDORSEMENT**

**PROPOSAL FOR THE APPOINTMENT OF BOARD OF STUDIES MEMBERS** **FOR (NAME OF PROGRAMME)**

**NAME OF KULLIYAH/CENTRE/INSTITUTE\*\***

*(\*\*Note: List all participating Center of Studies)*

1. **INTRODUCTION**

The objective of the paper is to present a proposal for Board of Studies members as the first process to explore the possibility of establishing a new academic programme.

1. **BACKGROUND**
2. What academic programme is the CoS planning to offer?
3. How would this programme reflect the IIUM vision and mission and future directions of IIUM?
4. **PROPOSED CANDIDATE(S)**

To list the proposed candidate(s) –

1. Chairman

* Name
* Dean

1. Internal Members

* Name
* Post

1. External Members

* Name
* Post
* Name of Academic Institution
* Address of Academic Institution

1. Industry Members

* Name
* Post
* Name of Organisation
* Address of Organisation

*Notes:   
\*To include CVs of the proposed external candidates. Must use IIUM CV template.*

\**One of the external candidates to be an international member.*

Justify the proposed candidates.

1. **FINANCIAL IMPLICATION**

To list expected expenses incurred for appointing BOS members – the rate must be according to IIUM policies. Please refer Academic Quality Assurance Regulations (AQAR) 2025.

*Notes: All financial implications are to be borne by the Centre of Studies.*

1. **CONCLUSION**

Senate members are kindly requested to endorse the proposal of Appointment of Board of Studies Members for (Name of Programme).

Prepared by:   
Name of KCDIO

Date