



INTERNATIONAL ISLAMIC  
UNIVERSITY MALAYSIA

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RESEARCH ADVANCEMENT

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# RESEARCH ADVANCEMENT

Prepared by :-

Approved by :-

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Haslina Shamsuddin

Name:  
Prof. Dr. Ratnawati bt Mohd. Asraf

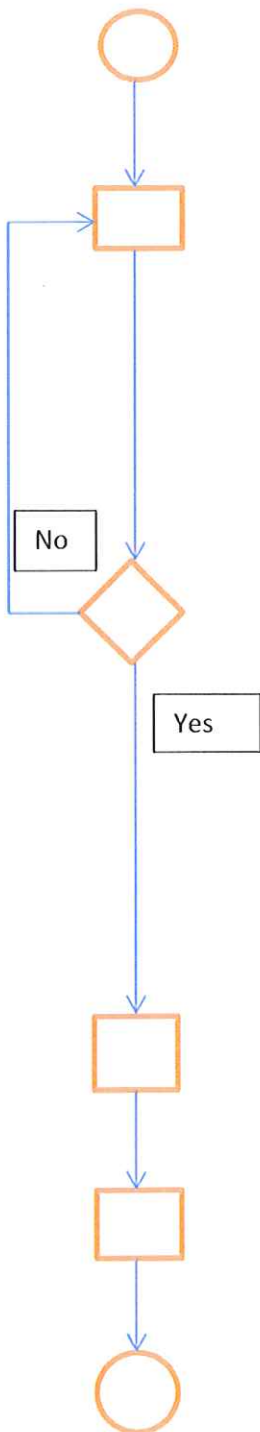
Position : Deputy Director (Administration)

Position : Director, Research Management Centre

Date : 01/09/2017

Date : 01/09/2017

CONTROLLED COPY NO. :



Start

Receive complete Letter of Undertaking - Request for Research Advancement and Research Advancement Details form with signatures

Check whether the application is complete :

- 1) Purpose of the research advancement – only applicable to V24000, V26000/V27000, V28000 and V29000. No advancement shall be allowed for V11000, V21000 and V35000
- 2) Amount of outstanding advancement (including all other IIUM advancement) must be RM20,000 or below. Otherwise, to reconcile the previous advancement first.
- 3) Maximum amount of advancement per project is RM10,000.
- 4) Maximum amount of total advancement (including advancement from other projects) is RM20,000.
- 5) Balance of grant in the respective vote(s) as recorded in RMS is sufficient to pay for the advancement
- 6) Date of expiry of the grant must exceed three months upon approval of advancement request.

No

Yes

Verify, recommend and approve the application, sign, date and stamp.

Submit the document to Finance Zone 2 (Gombak) / RMC (Kuantan) for payment

End