



ADVISORY NOTE NO. 2/2024

(FOR INTERNAL CIRCULATION ONLY)

CALCULATING CHANGE IN CURRICULUM

INTRODUCTION

1. As described in IIUM Advisory Note 1/2023, any change of the following to a programme is considered as major change and require the programme owner to prepare and submit a Dokumen Semakan:
 - i. A change of NEC;
 - ii. A change of nomenclature;
 - iii. A change in total credit hour;
 - iv. A change involving more than 30% of the curriculum content
2. However, changes in the 30% of the curriculum content have yet to be elaborated.

GUIDELINES

3. The changes in the 30% of the curriculum content may be contributed from the seven (7) components as described below:
 - 3.1. Any change in the structure with or without changing the total credit hours.
 - 3.2. Any change in the Programme Educational Objectives (PEOs) e.g. number of PEOs, PEOs statement, etc.
 - 3.3. Any change in the Programme Learning Outcomes (PLOs) e.g. number of PLOs, PLOs statement, mapping to MQF Learning Outcome Domains (LODs) etc.
 - 3.4. Any change in the number of core courses in the curriculum.
 - 3.5. Any introduction of core course into the structure without changing the total credit hours.
 - 3.6. Any deletion of core course into the structure without changing the total credit hours.
 - 3.7. Change in the course content beyond 30%.

4. The calculation for the abovementioned components consists of two (2) parts:

Calculation #1: Any change for the items given in Table 1 will contribute to a 1% change. Programme owner will have to identify if any changes occur on

Table 1: Checklist

No.	Item	Change (/)	No Change (/)
1.	Any change in the structure with or without changing the total credit hour.		
2.	Any change in the Programme Educational Objectives (PEOs) e.g. number of PEOs, PEOs statement, etc.		
3.	Any change in the Programme Learning Outcomes (PLOs) e.g. number of PLOs, PLOs statement, mapping to MQF Learning Outcome Domains (LODs) etc.		
4.	Any change in the number of courses in the curriculum.		
5.	Any introduction of core course into the structure without changing the total credit hours.		
6.	Any deletion of core course into the structure without changing the total credit hours.		

Calculation #2: Changes in the course content as per item 3.7 will be calculated using the following equation:

$$\text{Percentage change} = \left(\frac{\text{number of courses change beyond 30\%}}{\text{total number of courses in existing curriculum}} \times 100\% \right)$$

Therefore, the total percentage change = *Calculation #1* + *Calculation #2*

5. It is pertinent for programme owners to explicitly state if changes were made due to changes in the Programme Standard in the Dokumen Semakan.

Prepared by:

Office of Knowledge for Change and Advancement (KCA)

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