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OFFICE OF INTERNATIONAL AFFAIRS (IO)

CANCELLATION OR SHORTEN OF STUDENT PASS / CANCELLATION OR SHORTEN OF DEPENDENT PASS

APPLICANT DETAILS

STUDENT			√	DEPENDENT			√
1	Detail Page and Visa Page	1 copy		1	Detail Page and Visa Page of Dependent	1 copy	
2	Graduation Letter (as approved by Senate) or; Termination Letter or; Withdrawal Letter or; Dismissal Letter	1 copy		2	Detail Page and Visa Page of spouse if the applicant is a child	1 copy	
3	Offer Letter for Employment in Malaysia or; Offer Letter and copy of EMGS application (New Institution)	1 copy		3	Details Page and Visa Page of Principle	1 copy	
4	New Certification letter and copy of VAL – for New/Progression/Variation application	1 pc		4	Offer Letter and Certification Letter of Principle	1 copy	
5	Police Report is required if the old passport is lost	1 copy		5	Family Letter or; Married Certificate or; Birth Certificate	1 copy	
6	Previous Offer Letter	1 copy		6	Offer Letter for Employment in Malaysia or; Offer Letter of study	1 copy	
7	Special Pass or Exit Stamp	1 copy		7	Flight Ticket (min. 3 weeks during submission of applicant)	1 copy	
8	Payment (Finance copy)	1 copy		8	Payment (Finance copy)	1 copy	
9	Flight Ticket (min. 3 weeks during submission of applicant)	1 copy					